

SUPPLEMENTAL PURCHASE ORDER CONDITIONS (SPOCs)

RAW MATERIAL SUPPLIERS (Metals, Plastics): -1, -2, -3, -4, -5, -6,-7, -8, -9, -10, -11, -14, -15, -16, -17, -18, -19
OUTSIDE SERVICES (Plating, Anodizing, Painting, Heat treat, Testing): -1, -2, -3, -4, -5, -6,-7, -8, -10, -11, -15, -16,-17, -18, -19, -21
CALIBRATION SERVICE SUPPLIERS: -1, -2, -4, -5, -7, -10, -17, -18, -19, -20
OFF-THE-SHELF CHEMICAL SUPPLIERS: -1, -2, -3, -4, -5, -6,-7, -10, -11, -12, -13, -15, -17, -18, -19

SPOC-1	QUALITY SYSTEM REQUIREMENTS: The supplier shall maintain a Quality Management System compliant with ISO9001,AS9100, NADCAP or Quality Management System approved by LA CNC Inc. Supply Base Management.
SPOC-2	SUPPLIER RECORDS/ DOCUMENTS: The supplier shall maintain product and process related quality records on file, and made available to LA CNC Inc., its customers, and regulatory authorities upon request. Retention of quality records shall be 10 years minimum, unless otherwise stated per LA CNC Inc. purchase order instructions specific to each customer. Quality records on file are to be disposed per supplier’s document control policy, otherwise, directed by LA CNC.
SPOC-3	SUPPLIER NOTIFICATION TO LA CNC Inc. OF NONCONFORMING MATERIAL: Supplier shall notify LA CNC Inc. of nonconforming product and obtain approval prior to any shipment of parts. Under no circumstances shall a supplier or a supplier’s sub-tier performs any repair without specific written authorization from LA CNC Inc..
SPOC-4	RIGHT OF ACCESS: The supplier shall provide the right of access to the applicable documented information and the applicable areas of its facilities intended by LA CNC Inc., its customers, and Regulatory Authorities for verification and validation activities. Additionally, supplier shall flow down this right of access requirements throughout its entire supply chain.
SPOC-5	PROCESS/PRODUCT CONTROL: The supplier shall implement a system to control processes and product in meeting all Purchase Order requirements and specifications. Any changes to the approved processes such as: production methods, facility relocation, Inspection methods, etc. shall be immediately reported to LA CNC Inc..
SPOC-6	FLOW DOWN OF REQUIREMENTS TO SUB-TIER SUPPLIERS: The supplier shall flow down the applicable requirements in this purchasing document throughout its entire supply chain.
SPOC-7	EMPLOYEE COMPETENCE & AWARENESS: The supplier shall ensure employees have the necessary training, competence, and qualification to perform the tasks required for this purchase order; The supplier shall communicate to ensure its employees are aware of the company’s Quality Policy, relevant objectives, and their contribution to product or service conformity, applicable product safety, and importance of ethical behavior.
SPOC-8	CONTROL AND MONITORING OF SUPPLIER PERFORMANCE: As required, by LA CNC Inc. your quality and delivery performance or lack of it will be monitored and/or reported for your review and possible action. LA CNC Inc. requires from its suppliers to maintained minimum of 95% or better performance for on-time delivery and on-quality.
SPOC-9	RAW MAT’L CERTS AND CHEMICAL/PHYSICAL ANALYSIS: The supplier shall furnish chemical and/or physical test reports and/or raw material certifications and validation test reports covering material used/provided in this order and/or in accordance with applicable specifications requested by customer.
SPOC-10	CERTIFICATION OF CONFORMANCE: Certificate of Compliance signed by duly authorized representative of the supplier is required with each shipment stating product meets all applicable drawings and specifications, and evidence of such is on file subject to examination by LA CNC Inc., its customers, and regulatory authorities. C of C and test report shall bear the statement that material supplies are verified to be mercury free throughout the supply chain.
SPOC-11	LOT CONTROL AND TRACEABILITY: Identification for traceability by lot number material type, specification, and applicable change letters, etc. is required. Traceability records shall be available for review by LA CNC Inc. for a period of not less than 2 years from shipment.
SPOC-12	SHELF LIFE: Where product requires shelf-life control, each unit package, as a minimum, must be identified with the part number, date of manufacture, date of storage expiration, name of manufacturer. At least 75% of the original Shelf Life or one year minimum must remain at the time of receipt at LA CNC Inc., unless otherwise specified on the Purchase Order.
SPOC-13	MATERIAL SAFETY DATASHEET “SDS”: The supplier shall include a copy of a current Safety Datasheet “SDS” in the shipping documents if requested on the purchase.
SPOC-14	COUNTERFEIT MITIGATION PROGRAM: “The supplier shall establish and implement test and inspection activities necessary to assure the authenticity and conformance of purchased materiel in compliance with AS6174 Requirements.
SPOC-15	FOREIGN OBJECT DEBRIS “FOD” PREVENTION: The supplier shall establish, document, and maintain a Foreign Object Debris (FOD) prevention program, involving the processes at Supplier’s (or Supplier’s sources manufacturing, test, and inspection operations to prevent introduction of foreign objects/debris into any product delivered under this Purchase Order.
SPOC-16	DELEGATION OF AUTHORITY: The supplier under this purchase order hereby is given the delegation of authority for verification of test data against the provided certificate and validation of furnish chemical and/or physical test reports and/or raw material certifications and acknowledges that the information provided are verified, validated, and found to be in compliance with LA CNC Inc. purchase order requirements.

SPOC-17	<u>INSPECTION AND TEST INSTRUCTION:</u> The supplier shall maintain inspection/test processes covering all mutually agreed requirements.
SPOC-18	<u>PRESERVATION, MARKING, AND PACKAGING:</u> The supplier shall apply suitable corrosion preventive oil on applicable supplied items, mark all items (unless bag and tag is indicated) in accordance with applicable notes on LA CNC Inc. drawings, specifications, or provided purchasing instructions.
SPOC-19	<u>CALIBRATION:</u> The supplier shall establish and maintain documented procedures to control, calibrate and maintain inspection, measuring and test equipment (including test software) used by the supplier to demonstrate the conformance of product or service to the specified requirements (N.I.S.T. traceable per ANSI/NC SL Z 540.1). Inspection, measuring and test equipment shall be used in a manner which ensures that measurement uncertainty is known and is consistent with the required measurement capability.
SPOC-20	<u>CALIBRATION LAB.:</u> The calibration Laboratory shall have a quality system accredited certification or compliance to ISO 17025. All calibration services performed shall have documented traceability to NIST standards per ANSI/NC SL Z540.3 to demonstrate their conformance to the specified requirements.
SPOC-21	<u>SPECIAL PROCESS:</u> In fulfillment of this purchase order, if any requirement for a <i>Special Process</i> {plating, coating, painting, Thermal Treatment, Testing, etc.}, LA CNC Inc. supplier must use only Approved "Special Processes Suppliers". Process Certifications must be supplied with each shipment Which includes identification of the process by specification number, revision, name of subcontractor (if applicable), legible name, signature, date, and certification level or title of the person performing the process, and serial numbers of parts processed (if applicable)